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February 8, 2013

U.S. Environmental Protection Agency
Bid and Proposal Room #61107
Ronald Reagan Building
1300 Pennsylvania Avenue, NW
Washington, DC 20004
Mr. Matt Courtad

Subject: Solicitation No. SOL-HQ-12-00028; Environmental Services Assistance Team
(ESAT), Region 8

Dear Mr. Courtad:

TechLaw, Inc. (TechLaw) submits herewith our Technical Proposal, in response to the above-referenced Solicitation. A complete hard copy original and six (6) copies are being submitted, along with an electronic copy in searchable Portable Document Format (PDF). TechLaw agrees with all terms, conditions, and provisions included in the solicitation.

Regarding organizational conflict of interest pertaining to the above referenced solicitation, to the best of our knowledge and belief, TechLaw is not aware of any information bearing on the existence of any potential organizational conflict of interest.

We look forward to the opportunity to work with you. Should you have any questions, please do not hesitate to contact me at 703-818-3210, or pderocher@techlawinc.com.

Sincerely,
TECHLAW, INC.

Patricia Derocher
President

Enclosure

Responding to

Solicitation No. SOL-HQ-12-00028

Environmental Services Assistance Team (ESAT) - Region 8

February 8, 2013

Technical Proposal

SUBMITTED TO:

U.S. Environmental Protection Agency
Bid and Proposal Room #61107
Ronald Reagan Building
1300 Pennsylvania Avenue, NW
Washington, DC 20004
Mr. Matthew Courtad



SUBMITTED BY:

TechLaw, Inc.
14500 Avion Parkway, Suite 300
Chantilly, VA 20151-1101
Patricia Derocher, President
(703) 818-3210
pderocher@techlawinc.com



Restriction on Disclosure

This proposal or quotation (SOL-HQ-12-00028) includes data that shall not be disclosed outside the Government and shall not be duplicated, used, or disclosed—in whole or in part—for any purpose other than to evaluate this proposal. If, however, a CONTRACT is awarded to this offeror or quoter as a result of—or in connection with—the submission of this data, the Government shall have the right to duplicate, use, or disclose the data to the extent provided in the resulting CONTRACT. This restriction does not limit the Government's right to use information contained in this data if it is obtained from another source without restriction. The data subject to this restriction are contained in all sheets of this proposal or quotation.

SOLICITATION, OFFER, AND AWARD		1. THIS CONTRACT IS A RATED ORDER UNDER DPAS (15 CFR 700)		RATING N/A	PAGE OF PAGES 1 80
2. CONTRACT NUMBER		3. SOLICITATION NUMBER SOL-HQ-12-00028		4. TYPE OF SOLICITATION <input type="checkbox"/> SEALED BID (IFB) <input checked="" type="checkbox"/> NEGOTIATED (RFP)	5. DATE ISSUED 12/18/2012
6. REQUISITION/PURCHASE NO. PR-OSWER-12-00379					
7. ISSUED BY U.S. Environmental Protection Agency Bid and Proposal Room #61107 Ronald Reagan Building 1300 Pennsylvania Avenue, NW Washington, DC 20004		CODE		8. ADDRESS OFFER TO (If other than Item 7) U.S. Environmental Protection Agency Bid and Proposal Room (Mail Code 3802R) Ariel Rios Building 1200 Pennsylvania Avenue, NW Washington, DC 20460	
		◀ Commercial Carrier or Hand Delivery		◀ U.S. Mail Delivery	

NOTE: In sealed bid solicitations, "offer" and "offeror" mean "bid" and "bidder".

SOLICITATION

9. Sealed offers in original and (see L.2) copies for furnishing the supplies or services in the schedule will be received at the place specified in Item 8, or if handcarried, in the depository located in **Block 7 above** until **3:00 p.m.** local time **02/01/2013**

CAUTION - LATE Submissions, Modifications, and Withdrawals: See Section L, Provision No. 52.214-7 or 52.215-1. All offers are subject to all terms and conditions contained in this solicitation.

10. FOR INFORMATION CALL:	A. NAME Kenneth Irby	B. TELEPHONE (NO COLLECT CALLS)		C. E-MAIL ADDRESS Irby.Kenneth@epa.gov
		AREA CODE	NUMBER	EXT.

11. TABLE OF CONTENTS

(X)	SEC.	DESCRIPTION	PAGE(S)	(X)	SEC.	DESCRIPTION	PAGE(S)
PART I - THE SCHEDULE				PART II - CONTRACT CLAUSES			
X	A	SOLICITATION/CONTRACT FORM	1-9	X	I	CONTRACT CLAUSES	45-49
X	B	SUPPLIES OR SERVICES AND PRICES/COSTS	10-14	PART III - LIST OF DOCUMENTS, EXIBITS AND OTHER ATTACH.			
X	C	DESCRIPTION/SPECS./WORK STATEMENT	15-16	X	J	LIST OF ATTACHMENTS	50
X	D	PACKAGING AND MARKING	17	PART IV - REPRESENTATIONS AND INSTRUCTIONS			
X	E	INSPECTION AND ACCEPTANCE	18-19	X	K	REPRESENTATIONS, CERTIFICATIONS AND OTHER STATEMENTS OF OFFERORS	51-58
X	F	DELIVERIES OR PERFORMANCE	20-22	X	L	INSTRS., CONDS., AND NOTICES TO OFFERORS	59-76
X	G	CONTRACT ADMINISTRATION DATA	23-28	X	M	EVALUATION FACTORS FOR AWARD	77-80
X	H	SPECIAL CONTRACT REQUIREMENTS	29-43				

OFFER (Must be fully completed by the offeror)

NOTE: Item 12 does not apply if the solicitation includes the provision at 52.214-16, Minimum Bid Acceptance Period.

12. In compliance with the above, the undersigned agrees, if this offer is accepted within _____ calendar days (60 calendar days unless a different period is inserted by the offeror) from the date for receipt of offers specified above, to furnish any or all items upon which prices are offered at the price set opposite each item, delivered at the designated point(s), within the time specified in the schedule.

13. DISCOUNT FOR PROMPT PAYMENT (See Section I, Clause No. 52.232-8)	10 CALENDAR DAYS (%)	20 CALENDAR DAYS (%)	30 CALENDAR DAYS (%)	_____ CALENDAR DAYS (%)
14. ACKNOWLEDGMENT OF AMENDMENTS (The offeror acknowledges receipt of amendments to the SOLICITATION for offerors and related documents numbered and dated):	AMENDMENT NO.	DATE	AMENDMENT NO.	DATE
	1	1/15/2013		
	2	1/15/2013		

15A. NAME AND ADDRESS OF OFFEROR	CODE TechLaw, Inc. 14500 Avion Parkway, Suite 300 Chantilly, VA 20151	FACILITY	16. NAME AND TITLE OF PERSON AUTHORIZED TO SIGN OFFER (Type or print) Patricia Derocher, President
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15B. TELEPHONE NUMBER	15C. CHECK IF REMITTANCE ADDRESS IS DIFFERENT FROM ABOVE - ENTER SUCH ADDRESS IN SCHEDULE	17. SIGNATURE	18. OFFER DATE 2/8/2013
AREA CODE			
NUMBER			
EXT.			

AWARD (To be completed by Government)

19. ACCEPTED AS TO ITEMS NUMBERED	20. AMOUNT	21. ACCOUNTING AND APPROPRIATION	
22. AUTHORITY FOR USING OTHER THAN FULL AND OPEN COMPETITION: <input type="checkbox"/> 10 U.S.C. 2304(c) <input type="checkbox"/> 41 U.S.C. 253(c)		23. SUBMIT INVOICES TO ADDRESS SHOWN IN (4 copies unless otherwise specified) BLOCK 25	
24. ADMINISTERED BY (If other than Item 7) CODE SRPOD U.S. Environmental Protection Agency Superfund/RCRA Regional Procurement Operations Division Mail Code 3805R Ariel Rios Building 1200 Pennsylvania Avenue, NW Washington, DC 20460		25. PAYMENT WILL BE MADE BY CODE RTP-Finance U.S. Environmental Protection Agency Research Triangle Park Financial Management Center Mail Code D143-02 Research Triangle Park, NC 27711	
26. NAME OF CONTRACTING OFFICER (Type or print) Matt Courtad		27. UNITED STATES OF AMERICA (Signature of Contracting Officer)	
		28. AWARD DATE	

IMPORTANT - Award will be made on this Form, or on Standard Form 26, or by other authorized official written notice.

